



2016/2017	Meeting of Curriculum & Standards Committee		
Date:	Thursday 26th January 2017	Time:	3.45pm
Venue:	Coberley Primary School		
Attendance:	Andy Milner, Headteacher Cliff Pooley, Chair Geoff Gait-Carr, Co-opted Governor Cassie Smith, Co-opted Governor Chris Eccles, Staff Governor (Safeguarding)		
Present:	Julie George, Clerk to Governors		
Apologies:	None		

Item	Subject	Action	Who and Date
1.	Minutes of Last Meeting The Chair asked if anyone had any comments. The Head mentioned SEN. He had a meeting with LEA the previous week and the procedure has changed and he has amended it. We should now only be looking at MyPlan and MyPlan + and we currently have 4 children on MyPan and 2 moving on to MyPlan +. Any child identified as needing extra help should first move on to MyProfile, then to My Plan once we know what the objective is and can meet it. MyPlan + involves outside intervention and SIMS needed to be adjusted to reflect this. There were no further matters arising and the Chair thanked the Clerk for the comprehensive minutes which were signed off.		

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2.	Ethos The chair spoke about RE week and confirmed that he had been in school today on an RE visit; this was very interesting and enjoyable. He was welcomed openly by the staff and all the children were engaged. He felt the curriculum was good after going to the cluster meeting. The Head confirmed that we had to do an assessment for a meeting the following week and that it had been good working with Cranham School to share the planning and ideas. Head confirmed that the children had spent 4-5 hours that week on one theme from the curriculum – it was a very practical scheme and the children got more out of it over a week rather than teaching it in short 45 minute lessons. He said the diocese were also bringing out a new curriculum about world religion which needed to tie in with the new curriculum. The intention was to plan an RE week for each term. A governor said there had been a lot of interesting comments from the children about the order of things in The Creation such as Adam and Eve, plants and dinosaurs! The Chair said he wouldn't want all children to believe in the Creation story, and they needed to have a balanced view. A governor said that what he saw was lots of ideas but there was not enough time for the children to discuss them. Every child should go away from the lesson getting something different from it. The Chair said the focus was good in Class 1, talking about the environment etc. A governor said RE features in every subject in EYFS, teaching the children to care about each other and how they should treat others. The governors would be completing a report of their findings from the RE visit. The Head said that this had been our trial week of the new RE scheme and he now needed to sit down with staff and discuss if they feel it is working. Each class now has a focus board showing questions that have arisen during the week. The Chair confirmed that he had read the collective worship policy. The Head said he had created it by amalgamating several template policies. A governor had noticed that the parents have the right to withdraw their child from collective worship if they wished to do so. The Head said that it is a statutory right. The Chair liked the focus on values in the policy. Everyone was in agreement and the policy was signed off.		

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3.	Safeguarding and Pastoral The Head said that safeguarding had been audited before Christmas and we have an action plan from the audit which needs to be completed. He confirmed that we have had to add things to it such as gender equality. The action plan goes through what needs to be done and by when. The Chair said that any safeguarding policy should also protect the adults working with the children and we should always make sure that the staff are not compromised and put in danger of accusations. It was confirmed there we have had 4 cases of safeguarding this term which is high for the size of the school. He suggested that it would be prudent to sign off the safeguarding policy new even though it is due for review in March. The Chair said that another aspect of safeguarding is around IT. The children need to understand the dangers. The Head confirmed he had sent out a flier to parents last week and that Year 4 were going to a performance of In the Net which focuses on internet safety. He said that we need to find a way to get the message across to parents. A governor pointed out that it is getting parents to understand that they should not use devices at home as a 'babysitter' for their children. It was felt that children are constantly on You-tube looking for funny videos which leaves them very vulnerable. The policy was signed off and the Head said he will try and set up an event to get parents in and then add internet safety into it. The behaviour policy was discussed. There were current issues with behaviour in school and there had been 2 internal exclusions that week. The Head explained that one of the children is going on a Pastoral Care plan. The school is currently spending numerous hours on the behaviour of 4 children. We sometimes get the support of parents and sometimes we don't and it is difficult to manage behaviours where it is often learnt from home. However, 25 other children were suffering from disruption caused in lessons. There is a danger of one child being excluded; staff resourcing is also difficult to manage if a child is excluded. The Head was also concerned that we have not had a permanent teacher in Class 3 for over a term and we are lucky to have not lost any pupils as a result.		

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	The governors understood and appreciated the staffs concerns and were fully supportive. The GHLL healthy living survey was discussed. Pupils complete the survey regarding lifestyle. The big thing which came out of it was SRE, and teaching puberty. He said that we need to plan how we teach it and review how it is taught with governors and parents. A policy can then be put in place and feedback gained from parents. He also said that we need to have a "Worry" box. This is in place and we now have a "Prayer" box, a "Happy" box and a "Worry" box. The Chair asked how we communicate this and Head confirmed that he would write to parents.		
4.	Safeguarding Policies The Head explained that had had a day with cluster schools to review all policies. We have now reviewed all our policies and updated them and they now need signing off. The Chair had reviewed some of them already and we will then have to have a review date. A governor mentioned the Lock Down Policy, and asked if we had one. This was something that needed to be addressed. The Chair thanked the Head for all the work he had done to review the policies.		
5.	Headteacher Performance Management The Chair said that someone needed to come in to do the Head's performance management. We would need to contact Lynne Thomas. The Clerk agreed to check with previous Head for contact details. The meeting was closed at 4.50pm.	Contact JS	Clerk - asap