



Coberley C of E Primary School

Coberley, Cheltenham, GL53 9QZ

01242 870366 | admin@coberley.gloucs.sch.uk

Headteacher: Andrew Milner, BA (QTS) Honours

2018/2019 Meeting of Coberley C of E Primary School Governors			
Date:	Thursday 16th July 2019	Time:	3.30pm to 5.00pm
Venue:	Coberley Primary School		
Attendance:	Andrew Milner, Head Teacher Cliff Pooley, Chair (Ex-Officio) Geoff Gait-Carr, Co-opted Governor Cassie Smith, Staff Governor Vanessa Powell, Parent Governor Mel Pinkham, Co-opted Governor Duncan McGaw, Foundation Governor		
Present:	Julie George, Clerk to Governors		
Apologies:	Freddie Elwes, LA Governor		
Not Present:	Phil Overall, Co-opted Governor		

Item	Subject	Action	Who and Date
1.	At 3.30pm the governors met with teaching staff to discuss progress and the school year.		
2.	Prayers The meeting opened with a prayer.		



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3.	Apologies Apologies were received from Freddie Elwes which were accepted. Phil Overall was not present at the meeting and no apologies had been received.		
4.	Minutes of Last Meeting and Matters Arising CP mentioned the pupil premium report and the fact that 6 year olds were watching inappropriate material. AM confirmed that the parents had been spoken to and hope we would see an improvement. AM confirmed that a friend of CS had come in to talk to the year 6 children about moving on to secondary school. He was very impressed that our children were getting out and doing things. He left they all had the 'perfect' childhood. The minutes were aproved and declared a true record. This was proposed by GGC and seconded by DMcG.		
5.	Feedback from Governors Courses and Visits DMcG gave feedback on his recent training course - Exploring the Christian Character of Church Schools. He had one-to-one training with LR who was a governor of a Christian school. He learnt a lot about SIAMS and felt the work AM had done on SIAMS was outstanding and that he should be congratulated on the amazing progress. He went on to say his visit to school was very positive and he was impressed with the quality of the staff, the teaching and the children across every classroom. MP asked if the governors needed to be more involved in SIAMS. AM said they may possibly need to be but when SIAMS come in, they will want to meet with the governors. DMcG said that LR would be prepared to come in and speak with the other governors. AM also confirmed that LR had talked about using us as a model school and, clearly, what we are doing is working.		



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	GGC said he had also been in to visit and watched Class 3's play rehearsals. He also had lunch with the children. He never heard a raised voice and the children helped each other and visitors. When outside they were building dens and 'trading' building materials for them. This is giving them freedom and gives them a proper childhood. GGC went through the three questions he asked during his visit: 1. Quality of teaching and learning? 2. Effectiveness of leadership and management? 3. Effectiveness of the governing body? He saw excellent relationships between staff and children and between the children themselves throughout the time he was in school. He felt that this was a result of very good or better quality of teaching and learning. The consistent quality of teaching and learning was a result of effective leadership and management and he felt that this suggested an effective and supportive governing body. GGC said governors must endeavour to sign the correct page on the signing in book. If you are in school for a governor visit then use the Governors page, if not then use the Visitors page. CP said we are very fortunate with the governors we have and that VP and FE had both done some excellent work for the school. AM mentioned that CP and VP had both been on school trips. CP spoke about the trip to Jesus Christ Superstar performed by Cirencester Kingshill School at Rendcomb College.		



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	VP talked about the Year 4 and 5 residential to Viney Hill. She explained how the children played beautifully but were all looking after each other; there was not a cross word between them. They went to bed when asked to with no messing around and they were an absolute pleasure to be with. They were very grateful to the instructors and polite. She said that MW did a great job at leading them; he has a very calm attitude towards the children and they have great respect for him. She also said she had spoken to the manager of Viney Hill who said that if we have any pupil premium children who we think may struggle to pay then they would be happy to help. CS mentioned the butterflies made by Year 6. Mic came in and brought all the glass and tools etc. and didn't charge the school for anything. Children were glass cutting and soldering. VP suggested that we hold an afternoon tea for all the people who volunteer in school. CP mentioned organising a governor/staff get together – maybe a BBQ. Perhaps we could ask FE to organise something again. DMcG mentioned the trip to the Jazz Festival and how much the children enjoyed it and were engaged. He also mentioned how good the Science Festival was, unfortunately this year, with so much going on, we were unable to go.		
6.	Head Teachers Report AM went through the report. NOR is not looking so good for reception in September with only seven pupils coming in. There will be 69 on roll in September which will impact the budget. Also, as we are doing so well we are losing money on the budget as we have less Pupil Premium. AM said most families choose to come to Coberley following recommendations. On a positive note, it is good to have an NQT starting in Reception class with only seven pupils.		



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	This year we have managed to bring in £38k. FE has been great and has done the health and safety audit to show what needs to be done on a weekly, monthly and annual basis. Attendance continues to be good and certificates have been awarded for 100% attendance. End of year attainment was discussed. In Reception, 81% passed EYFS (reached GLD). This show the rapid progress children in Reception are making. In Phonics, Year 1 had a 100% pass rate. In Year 2 SATS, 80% achieved EXS. In Year 6 80% achieved EXS with 50% working at GDS. AM mentioned community work. The new trim trail had been installed and the EYFS outside area had been extended. The school is now out of deficit and have a small contingency; county are pleased with how this has been managed.		
7.	School Development Plan 2017/2019 AM went through the School Development Plan. CP suggested that everyone take it away to go through it and if anyone had questions, they should be emailed to AM. JG agreed to email it to the governors.		
8.	SIAMS – SEF The SEF was handed out to those present. CP had made approximately ten changes to it that needed to be added. The new framework is tough and some schools are struggling to get a 'Good' rating. It will very much depend on the inspector on the day. It is a very difficult document to write but we need to make sure we have evidenced everything. SIAMS and Ofsted are now very different which makes it very difficult. CP mentioned emphasis on lower attainers who we give extra focus to and don't just focus on the high attainers.		



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	It was also noted that the School is very keen to develop its staff.		
	There was no further business and the meeting closed at 5pm.		