



Coberley C of E Primary School

Coberley, Cheltenham, GL53 9QZ

01242 870366 | admin@coberley.gloucs.sch.uk

Headteacher: Andrew Milner, BA (QTS) Honours

2018/2019	Minutes of Resources Meeting		
Date:	Thursday 28th February 2019	Time:	4.00pm to 5.10pm
Venue:	Coberley Primary School		
Attendance:	Andy Milner, Headteacher Freddie Elwes, Chair Vanessa Powell, Parent Governor Duncan McGaw, Foundation Governor		
Present:	Julie George, Clerk to Governors		
Apologies:	Phil Overall, Co-opted		

Item	Subject	Action	Who and Date
1.	Apologies Phil Overall. Apologies were accepted.		
2.	Minutes of Last Meeting and Matters Arising Gigaclear was discussed. There were no issues but had one day where system went down affecting the whole area. Gigaclear kept well informed. Since leaving SWGFL we are now using Mobocip for internet security. This has just been upgraded and is working well.		



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	FE reported that the bursar from Dean Close School had been to look round Coberley with a view to setting up a nursery. However, they now have a pension contribution issue for their staff and have no budget for a nursery at present. The head mentioned that he had visited Rendcomb College with a view to using their cookery rooms, sports areas, forest school etc. in return for offering work experience to sixth formers at Coberley. It was confirmed that FOCS had not yet been set up as a formal committee but this was on-track. Section 106 was discussed. A meeting had taken place with Mr Jonathan Medlin and Councillor Paul Hodgkinson at school and it appeared that there would not be any chance of money being made available to Coberley as a result of the Ullenwood development. The Head had also telephoned GCC and discussed it with them. Since this meeting, an email had been received from Jonathan Medlin saying that they had reconsidered the application and they would now be putting in a case for the S106 money which would now be doubled to £101k and split between Birdlip and Coberley. The Head confirmed that Birdlip had heard from GCC but we had not. £50k would allow us to have an extra class, possibly an eco-building as a classroom.		



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	VP said it may be possible to add a classroom onto the footprint of the hall, costs may be less than an eco-building. DMc said that we also needed to think of the community hall project and how to engage the parish & local communities. It would probably need to be a separate build. Further discussions continued around a new build. We would also need to contact GCC to confirm the parish can get involved in the project as a community.		
5.	Grants and Funding The outside trim trail was discussed. We had received a quote which we would like to go ahead with using Greenfields who installed the current trim trail and are highly recommended. The cost would be £8k and would be paid partly from the sports funding along with the grant of £3k. AM went through the sports funding and explained how it had been allocated. We also had the money for "little extras" which was approximately £4.5k. All the governors agreed to upgrading the trim trail. There was also a discussion around special needs funding which has been cut. There is one child on role with autism and for whom we have no additional support or funding for.		



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6.	Financial State of Play The budget was discussed. For 2019/2020 there would be an extra £28k based on 70 children on roll. As we have been very frugal over the past couple of years, there should be a small contingency at the end of this year. S106 funding came up again and the fact that it had been stated there was no room to expand the school. It was felt a letter needed to be sent to Jonathan Medlin to contest this.		
8.	Premises Management AM handed out a document to all present. He explained it showed how we monitor what building checks need to be done. FE agreed to come in and sign off the document the following Thursday prior to the meeting of the FGB. It was noted that there was an issue with several door handles throughout the school and that the aerial on the school house needed to be removed. GDPR and traded services buy-back was discussed. There was no further business and the meeting was closed at 5.10pm. Date of next meeting: Thursday 2nd May 2019 at 4.00pm.		