



Coberley C of E Primary School

Coberley, Cheltenham, GL53 9QZ

01242 870366 | admin@coberley.gloucs.sch.uk

Headteacher: Andrew Milner, BA (QTS) Honours

2018/2019 Minutes of Resources Panel Meeting			
Date:	Thursday 8th November 2018	Time:	4.00pm to 5.30pm
Venue:	Coberley Primary School		
Attendance:	Andy Milner, Headteacher Freddie Elwes, Chair		
Present:	Julie George, Clerk to Governors		
Apologies:	Vanessa Powell, Parent Governor		
Absent:	Phil Overall, Co-opted Governor		

Item	Subject	Action	Who and Date
1.	Apologies Vanessa Powell. Apologies were accepted. Absent Phil Overall. No apologies received.		
2.	Minutes of Last Meeting and Matters Arising Gigaclear was discussed. Everything has transferred over and phones and answer machine are all working. Internet is fast and WIFI in all classrooms is high.		



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	The issue is when everyone is trying to connect – it doesn't always work if the system is overloaded. The contracts with SWGFL and CF Corporate (telephone lease) have been cancelled. Still waiting to hear from Complete Communications as to whether they want the equipment back. There were no matters arising and the minutes were signed as a true record.		
3.	Deficit Plan & Funding The deficit 6-monthly return was discussed; this is due on 16th November. The deficit was £7k and is now standing at £4k if we remain on track. We will receive approximately £10k extra in funding next year due to two new pupils – number of roll currently stands at 70 and will increase to 72 from December. FE said that the bursar at Dean Close was interested in setting up nurseries and working with local schools. FE had shown him School House and he is going to look at the figures etc. Teacher pay increases were discussed. We will receive £16.00 per pupil but schools with less than 100 pupils will get funding for 100 pupils. Therefore we will receive £1,600. FE signed off the 6-monthly return for GCC. The sports grant was being used to fund forest school and for teachers running extra-curricular sports clubs. It is also used for wellbeing – both children and staff.		



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4.	FOCS There had been a fantastic response from parents who were interested in setting up a more formal committee for the Friends of Coberley School. They had already had several meetings and were busy planning the Christmas Fayre. Many of the parents willing to be involved were from the lower end of the school with support from the class 3 parents who have been involved previously.		
5.	Section 106 Funding – Ullenwood Development Section 106 funding was discussed. The funding has been refused as they state that the school numbers will reduce by 2020 and we will only have 55+ pupils on roll. This is based on our catchment area only and not on the actual popularity of the school. The Head had written a letter to contest this. FE said it needs to be more forceful and agreed to look at it. AM to email.		
6.	High Needs Funding The Head mentioned the SAS meeting regarding High Needs Funding which is being cut. We currently have an autistic child who is taking up a considerable amount of staff time and we need extra help. There is no other funding available.		



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7.	School Development The proposals for developing the school were discussed including the EYFS area. FC was currently getting companies in to discuss play equipment etc. The idea of a community playground on the field, car parking and community centre was also discussed. The possibility of getting a grant as part of the A417 redevelopment and legacy fund criteria was discussed. This aims to improve local communities in the area of large redevelopment projects. Ownership of the school site was also discussed including the Deed of Easement for the playing field. A decision was made to contact Becky ? and get her into school to discuss the Legacy Grant.	Contact Becky?	FE agreed to contact.
8.	Premises Management and Health and Safety The Premises Management policy was discussed. This was approved by FE. The health and safety audit was discussed. There were some minor issues which needed addressing, e.g. a fire safety sign in classroom and handtowels in classrooms. There was no further business and the meeting was closed at 5.30pm.		