



2017/2018	Meeting of Curriculum & Standards Committee		
Date:	Thursday 18th January 2018	Time:	4.00pm to 5.00pm
Venue:	Coberley Primary School		
Attendance:	Andy Milner, Headteacher Cliff Pooley, Chair (Safeguarding) Geoff Gait-Carr, Co-opted Governor Cassie Smith, Staff Governor		
Present:	Julie George, Clerk to Governors		
Apologies:	None		

Item	Subject	Action	Who and Date
1.	Prayers The meeting opened with a prayer.		
2.	Apologies There were no apologies.		
3.	Minutes of Last Meeting The Chair asked if everyone was happy with the minutes. A governor asked if point 5, Safeguarding had been shown to the Ofsted inspector. It mentioned the children leaving the school building to get to the hall and demonstrated that we were looking at Safeguarding in advance of the inspection.	Action	Who and Date



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4.	Matters Arising A governor mentioned Item 6. The School felt that spelling was an area of concern but the Ofsted inspector found evidence to show we had made improvements. Item 7 was also discussed and it was confirmed that the Safeguarding Policy had been updated. Item 9 – Sports Funding. This funding cannot be used to pay for swimming as swimming is considered to be part of the curriculum. The funding is ring-fenced but could be used for a one-off event such as a swimming gala. We could also use it to fund extra-curricular sports clubs.		
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5.	Safeguarding Feedback was given on safeguarding and, following the Ofsted inspection, we had found it overlaps across both committees. It not only covers the safeguarding of children but includes the safety of the school site and premises. We now have a School Security Action Plan and will need approximately £6,000 to install CCTV. Quotes had also been obtained for new gate system and fencing (trellis). The back gate into the playground was now locked during the school day. The gate was locked at 8.45am and opened at 2.45pm. The footpath across the school field was discussed. It was confirmed that following the recent Resources Committee meeting it had been agreed that GCC should be contacted to see if the footpath could be moved or closed. We had also been visited by Gloucestershire Safeguarding Children Board (GSCB). New staff and visitor lanyards had been purchased, with visitor badges given out to all visitors to the School. We now need to ensure we have Hate included in the Safeguarding Policy. Staff to pupil ratios were discussed during break and lunchtimes.		



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	There is now a timetable in place to ensure that there are two members of staff covering the playground. We are now in the process of trying to source funding from GCC to cover site improvements.		
6.	Ofsted Feedback It was agreed that we had achieved a very strong 'Good' outcome. Staff were very strong and came together on the day. The Ofsted report now needs to be our long term plan and we need to start acting on it. It talks about how to improve and the three next steps are: • Health and Safety. A governor had been appointed as Health & Safety Governor • Writing skills need improving to show better progress. A governor had been appointed as Monitoring Governor. It was difficult to explain and evidence the prior attainment of some children as previous data was not accurate. Also, the new system cannot be compared to the old levels. The Head had worked out a system to show improvement based on the A-Z of writing. • Senior leaders need to show they are aware of who are low/middle attainers. The Head and staff had already developed strategies to improve and some had been implemented.		
7.	New Development Plan Our LA Advisor recommended making the School Development Plan more achievable and measurable. This was already being worked on and governors questions have been added to each section. This will prove that, during feedback at governors meetings, the section has been achieved.		



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8.	Cluster Moderation – Measuring Progress A cluster moderation meeting had been held the previous day with Cranham, Birdlip, Sheepscombe, Croft and Coberley taking part. There were a lot of new staff. The Coberley staff group were very organised and work was signed off. A governor asked if we agreed with their judgements and in the main, we had. We now seem to be one of the go-to schools in the cluster, if there are any issues the other schools approach us for advice. Two new pupils were discussed. One appears to be very dyslexic and we are currently looking at different strategies to put help in place for him.		
9.	SIAMS A SIAMS monitoring visit had been arranged for Monday 19th February at 10am. This was only an interim visit as SIAMS is not due until next year. The Head had spoken to another head teacher who had already had a visit and he was happy to give us feedback prior to our visit. The Head was already working on improvements which were discussed, the Butterfly Garden being one development for use as a reflection area. Pupils are also more involved in assembly and we now have Worship Leaders. A governor said we should also mention we are part of the Cheltenham Prayer Group. RE lessons would be monitored tomorrow. Once we have more information we will need to sit down and discuss the visit. A governor agreed to attend the Exploring the Christian Character of Church Schools on 8th February at 6.30pm.		



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10.	A discussion was held as to whether our Chair of Governors should become a Foundation Governor rather than a Co-opted Governor. We would need to contact the Diocese to verify this. Two meetings were arranged with Head and governors on 1st February at 9am and 9th February at 11am.		
11.	Christian Distinctiveness A discussion was held around sending a copy of FGB meeting minutes to the Diocese. A governor agreed to find out if this should be happening and inform the Clerk. There was no further business and the meeting was closed at 5pm.		