



2017/2018	Meeting of Resources Committee		
Date:	Thursday 11th January 2018	Time:	4.15pm to 5.45pm
Venue:	Coberley Primary School		
Attendance:	AM, Headteacher FE, Chair UH, Parent Governor PO, Co-opted Governor		
Present:	JG, Clerk to Governors		
Apologies:	VP, Parent Governor		

Item	Subject	Action	Who and Date
1.	Apologies Apologies were received and accepted from a governor.		
2.	Confidentiality Governors were reminded of the need for confidentiality.		
3.	Minutes of Last Meeting Numbers on roll were confirmed as 66. We had lost one Year 4 pupil who had moved house and gained one Year 4 and one Year 6 pupil. We currently have 21 preferences for Reception places in September 2018 and think we will definitely get 7 or 8 pupils. Currently there are spaces in Year 1, Year 4 and Year 6. Gigaclear was discussed and a governor was given the contact details by the Clerk. The Clerk also had details of another company using Gigaclear but specifically for education.		



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3.	The 3-year plan was discussed. The School is currently in a deficit budget but it was looking likely that we should be able to reduce this more quickly than previously thought. It was agreed that we needed to look at what grants were available which we could apply for. The lack of a member of staff to spend time researching this was restricting us. Some schools apply continually for grants because they have the resources and manpower available to do so. Section 106 was discussed in terms of local planning applications and it was agreed that this could not be guaranteed. A governor said that you can take on a specialist company to apply for grants and complete the applications on your behalf. If they are successful you usually pay them a fee of 10% of the grant value. There may also be lottery funding available. The school hall was discussed. We would need to get quotes for cost of replacing the hall with a new build. A governor said that GCC would ask why we need a new building given the number of children we have. A governor pointed out that it was more about the age of the building and the fact that the roof may go at any time.		
4.	Premises Site Health & Safety Review Following Ofsted A review of the work that had taken place so far was given based on the Security Assessment undertaken by the SHE team from GCC. AMPS (GCC Property Care) had also visited to review the site and discuss possible funding for CCTV, additional security measures and fencing. A governor had put together a School Security Plan and it was confirmed that School was currently awaiting quotes for CCTV, signage, Paxton fobs for doors, fencing and gates. These will need to be sent to Ofsted as evidence of the work in progress. Playtime and lunchtime supervision ratios had already been increased and a detailed timetable was now in place.		



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4.	The footpath across the school field was discussed. It was felt that most walkers use the road route with hardly any seen crossing the school field. However, despite having all the school gates locked, the general public can still access the school grounds via the footpath. A governor said the footpath should be challenged as Ofsted had raised it as an issue. It was agreed to contact GCC and raise it as a safeguarding issue – they may agree to move it or fence it off. The Site Security check by GCC came out at under 50 points which was considered to be low risk by them. Safeguarding was discussed and the Head and a governor had done a premises walk and discussed the outcomes of Ofsted. New lanyards had been ordered for all staff and visitors so that all can be easily identified. Extra-curricular clubs were discussed and a governor asked when we would start to charge parents for them. It was agreed to look at starting a new range of clubs in the Summer term. The Chromebooks had been taken away by a governor and repaired by a work colleague. An update was given on GDPR and a governor was currently writing a policy. They would also look into how images of pupils are streamed from the proposed new CCTV to the office. Health & Safety Policy A governor gave an update on the Health & Safety policy which he had developed which needed to be looked at. It was agreed that this would be done by the Head and SBM. It was also agreed that the Lone Working Policy needed to be reviewed and updated if necessary. A Fire Risk Assessment, Fixed Wiring Testing and PAT Testing would also need to be carried out.		



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	The possibility of a new building was discussed. A governor agreed to look at any plans of the site that were available. A governor also agreed to look at a School Development Planning over the next 10 years. The idea of a pre-school (nursery) was discussed and how to make better use of the School House. There was no further business and the meeting closed at 5.45pm.		