



Coberley Church of England Primary School



2017/2018	Meeting of Curriculum & Standards Committee		
Date:	Thursday 16th November 2017	Time:	9.00am
Venue:	Coberley Primary School		
Attendance:	Andy Milner, Headteacher Cliff Pooley, Chair Geoff Gait-Carr, Co-opted Governor Cassie Smith, Co-opted Governor Chris Eccles, Staff Governor (Safeguarding)		
Present:	Julie George, Clerk to Governors		
Apologies:	None		

Item	Subject	Action	Who and Date
1.	Prayers The meeting opened with a prayer.		
2.	Apologies There were no apologies.		
3.	Minutes of Last Meeting The minutes were accepted as a true record.	Action	Who and Date



Item	Subject	Action	Who and Date
4.	Matters Arising Item 4 of the minutes was discussed concerning Results. The Head had an update as results were now published. A new reporting system was handed out to those present. It showed how the results would be viewed by the general public. The first page showed KS2 progress; last year showed a negative figure in writing, this year shows as positive. The numbers overall look good and are all positive. The second page showed disadvantaged pupils. This showed great progress of one child. When these numbers are taken out it does not look so good for reading. Two pupils stand out as below average but we can show progress has been made. Writing had improved from the previous year. The KS1 data will be reported as there were over 10 children in the year group. This is a weak cohort and boys are significantly low. This will be an area which needs focus in future. The Phonics score at the end of Y1 was 89%. One child didn't make the expected standard but they arrived from overseas in May and had had no schooling. EYFS needed to achieve GLD. This showed 75% at GLD and, again, two boys didn't reach the standard. The final sheet showed some concerns in Reception in Maths and English. Two girls are struggling. Whilst the results on paper look great, we need to delve deeper and analyse where the gaps are. A governor stated that give we have identified the children and are dealing with it is not a criticism of the school. However, they are areas for action and all staff are aware of what needs to be done. It was also stated that the children in questions have an enormous amount of input. We need to be realistic and the quality of teaching is very important, it was agreed by all that the children are getting a very good deal.	Action	Who and Date



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4.	Matters Arising Over the last 3 years we are now confident that the data is accurate. Historically the data cannot be relied upon. Examples of particular pupils were given. A governor said that record keeping, data and the way it was presented since the Head had joined was fantastic and it was clear he had his finger on the pulse of the school. Attendance was discussed. This year it was at 98% following an action plan being put in place to address any issues. A governor asked what the main issues were and these were discussed, i.e. traveller children. Parents had also been approached and discussions taken place where attendance had been an issue and, in the main, there has been a positive response. There were no further matters arising and the minutes were signed as a true record.		
5.	Safeguarding The Safeguarding Governor had read the safeguarding report and it was clear a significant amount of work had been put into it. The course he had attended had been very thorough. It was suggested that we ask someone we know to try and gain access to school during the day to check it is secure. The Safeguarding Governor was keen to arrange a meeting to come and discuss the outcomes of the course. This would be arranged as soon as possible. A discussion was held around security of the school grounds. It was agreed that the main concern was when children leave the school building to go to the hall or school office.	Action Safeguarding Meeting	Who and Date Safeguarding Governor to arrange date.



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6.	Curriculum Planning SEF had been re-written this year and targets reviewed. SEF will be put on governors section of the School website. SBM to send out login details to governors as a reminder. It was important to establish a robust reporting system including work scrutiny. We should also be aware of how children behave including their social, moral, personal and emotional development. This should also cover multi-cultural and British values. Maths and English planning was good and Music had also been covered. Science and PSHE were now being addressed. Pupil premium children were discussed and it was agreed that they are getting fantastic support and interventions. The Phonic teaching was particularly strong and an example of a child was given who had shown fantastic progress since joining having previously missed a significant amount of school. A new reading scheme was also being looked at for the child in questions. A governor asked who was running Phonics and it was confirmed it was the TA's. It was agreed that this was a huge strength of the school that it enable a lot of small group input. Governor training was discussed. This has been addressed and courses had been booked. It was also agreed that governor visits need to be recorded more effectively. The School felt well supported by its governing body and this was particularly evident over the past difficult year. It was also agreed that governor photos should be put on display in the main entrance. Headline data was on the website and the governors were asked to look at it and to be aware. There is an Ofsted button which gives links to all the areas they will need to look at. At the last inspection there was a focus on spelling although half the school were out on a residential trip.		



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6.	Curriculum Planning However, spelling is weak across the School and this was being addressed to ensure improvements are made.		
7.	Safeguarding Audit This needs to be signed off by Safeguarding Governor and sent to LA. It was agreed that this could be done at the safeguarding meeting to be arranged.		
8.	Pupil Premium A report had been sent to the Committee. The main concern at the moment was that pupil premium starts in April so pupil numbers can change. Currently we were getting funding for a pupil who had left and this will end in April 2018. Two children in one family receive pupil premium and we will be getting another child assessed. We also have a forces family with two children who attract £300 each from April 2018. A progress sheet was discussed on the best way to help children improve. It was found that holding children back a year had a negative impact but that small class sizes had a hugely positive impact. One-to-one feedback is also very positive. Individual support where the focus is on the child is vital. Some of the pupil premium funding is used against the TA budget. Vulnerable groups also need to be looked at including boys and pupil premium children. Would also be doing analysis on birth dates to see how this affects a child's progress.		
9.	Sports Funding The sports funding report was very clear. £8k was received this year which would increase to £16k next year. It was confirmed that the children still swim in Cirencester each week. The new PE instructor was well-liked, efficient and organised. The lessons were exceptionally well structured and the children were enjoying them. It was agreed to look at the sports grant and use some of it for extra-curricular clubs and Links activities.		



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10.	AOB A governor asked about secure email addresses. With GDPR coming this needs to be addressed. A meeting with governor and SBM to be arranged to discuss implications. A governor said they would like to say how well the Head had settled in. Staff morale was great and everyone was very determined to work together to achieve the best results for the School. He was fantastic with the children and was a positive role model for them. They felt it should be acknowledged in the minutes that his leadership was superb and also the parents were very positive – huge congratulations. All governors were in agreement with the comments. It was also stated that the children are also seeing positive relationships between the staff and this also teaches them how to respond to one another. There was no further business and the meeting was closed at 10am.		